# MC900234082[1]A. SharePoint

## A1. Discuss with a friend

* Actually yes, I have applied for a job. This summer I was working in my home town factory named Neohim AD. I applied for the position of electrician. It sounds ridiculous, 19-years-old young man working as an electrician without the right education. Of course I had to make plenty of tests for first aid medical help, electricity and the working system in the factory. It was interesting learning something new and seeing where my parents are working.
* Unfortunately it wasn’t necessary bringing a CV for the current position. I had to give my diploma from my high school, because I was working for 3 months, but If I was applying for constant time I’d probably need a good CV
* “CV” stands for Curriculum Vitae or list of your qualifications, achievements, skills and etc. that you give for prospective employer. For example if you are applying for a job in a IT company they would probably need a CV. They have to know what you are capable of and you are good enough to work in there. Résumé is a document (like the CV) that can be used to present your skills and accomplishments. It is like the CV, I can say that both are identical.
* I am not sure what exactly is a cover letter, but I will check. As I am seeing here the cover letter is a document you send with your CV (traditionally as the front cover). To be honest I haven’t knew about that since now. The information that I took (<https://www.reed.co.uk/career-advice/what-is-a-cover-letter/>)
* This summer when I applied for my first job I had an Interview. To be honest I was so scared, I was sweating so much like Niagara fall, didn’t know what to say and of course there was a lot of pressure. Funny enough, I was the last one interviewed and it went well.

## A2. Share with the rest of the class

# MC900367816[1]B. LookAhead

## B1. Discuss with a friend

|  |  |  |
| --- | --- | --- |
| Background | Answer | Not sure |
| 1. How long should a CV be? |  | ✓ |
| 2. Should I leave my contact information on my CV? | ✓ |  |
| 3. Should I include a photo? | ✓ |  |
| 4. Should I place everything in chronological order? | ✓ |  |
| 5. Can my CV be in colored ink? |  | ✓ |
| 6. Should I attach other documents to my CV? | ✓ |  |
| 7. Should I let someone else write my CV for me? |  | ✓ |
| 8. When do I need a cover letter | ✓ |  |

2. Should I leave my contact information on my CV?

You must leave your contact information, it is necessary. How you would know if you are approved for the job?

3. Should I include a photo?

If you include a photo in your CV it would be completed, but nowadays it is not that important. It is a bonus.

4. Should I place everything in chronological order?

It is recommended placing everything in chronological order. Things are way more organized in that way and it is good for your CV.

6. Should I attach other documents to my CV?

Only when it is necessary, you have to attach other documents. For example: diploma, document for specific skill, document for specific qualification and etc.

8. When do I need cover letter?

Personally, I think you need a cover letter if the employer wants it. In other ways it is not that important.

## B2. Share with the rest of the class

# MC900360516[1]C. StrategyBuilder

## C1. Discuss with a friend

|  |
| --- |
| **NetNexx** |
| Studies Informatics at Plovdivski Universitet  Primary school: “Aleko Konstantinov” (2008-2015)  High school: “Dr. Ivan Bogorov” (2015-2020)  University: “Plovdivski Universitet”(2020- \_ ) |
| Energetic person, Wants to learn new skills/things, Team player and can be a leader. Not problem working in overtime or night shifts. Have experience in code writing, programming, different computer languages and web programming. |

## C2. Share with the rest of the class

# MC900318212[1]D. Nutshell

## D1. Learn to Teach

## D2. Teach for insight

# MC900370044[1]E. Challenge

## E1. KnowledgeMap

1. Software engineer
2. Personally, I want my job to bring me joy. I want to spend my time in a proper and good way while I am working. I don’t want to be stuck all day in the same office and do identical things. That is the main reason. Surely It would be good if it is well-paid and that would be perfect. I’d love working my job, with pleasure.

|  |  |  |
| --- | --- | --- |
| Your rank | CNNMoney / PayScale Rank | Job |
| 1. | $96,600 | Software developer |
| 2. | $124,823 | Software dev. manager |
| 3. | $107,071 | Software QA manager |
| 4. | $125,099 | Software architect |
| 5. | $87,281 | Network manager |
| 6. | $71,355 | Network security analyst |
| 7. | $81,533 | Computer sys. Integrator |
| 8. | $67,449 | Computer security spec |
| 9. | $93,800 | Database administrator |
| 10. | $59,589 | Database manager |
| 11. | $121,855 | Consulting software engineer |
| 12. | $85,580 | UI engineer |
| 13. | $80,637 | Telecom engineer |
| 14. | $66,296 | Web analyst |
| 15. | $83,000 | IT business analyst |
| 16. | $87,852 | IT configuration manager |
| 17. | $96,315 | IT data scientist |
| 18. | $67,400 | IT training specialist |
| 19. | $81,900 | Application engineer |
| 20. | $81,600 | Video game designer |
| 21. | $74,994 | Info assurance analyst |
| 22. | $74,199 | Forensic PC analyst |
| 23. | $59,177 | Data management analyst |

# MC900070860[1]F. Project

## F1. Synthesis

## F2. Analysis

# MC900287080[1]G. Evaluation

## G1. Self-evaluation

## G2. Peer evaluation

# MC900301486[1]H. FastLane

## H1. On the ground

## H2. In the Cloud

# MC900370486[1]I. Know-How

# MC900237945[1]J. Insider

1. Took
2. Met
3. Had
4. Brought
5. Have been
6. Tought
7. Developed
8. Have been
9. Was working
10. Learned
11. Was
12. Could

# MP900402820[1]K. TakeHome

## K1. Discuss with a friend

## K2. Share with the rest of the class

# MC900433865[1]L: Vis-a-Vid

## L1. CreateIT

## L2. ShowIT

# MC900312398[1]M. OverDrive